

LAW FIRM OF SHAWNDRIA MCCOY, PLLC
CLIENT INFORMATION (MINOR NAME CHANGE)

Date: _____ Age: _____ DOB: _____ Prior Name Change? _____

Name: _____ County of Birth: _____
First Middle Last

Name Child Wishes to Adopt: _____

Reason: _____

Has other parent committed any crimes against child? (i.e. abuse, indecent liberties, rape) _____

Mother's Name: _____

Address: _____
Number/Street Apt. # City State Zip

Home Phone: _____ Cell Phone: _____ Email: _____

Father's Address: _____
Number/Street City State Zip

Home Phone: _____ Cell Phone: _____ Email: _____

Does Non-Petitioning Parent Consent to Name Change: _____

Has Non-Petitioning Parent Abandoned the Child? _____ Court Order: _____

Non-Petitioning Parent's Involvement With Child: _____

Has Non-Petitioning Parent Provided Financial Support to Child?/ How Much?: _____

FIRM USE ONLY: Conflict Check: _____ Fee Agreement: _____ Engagement Letter: _____

Retainer Flat Fee Amount Paid: _____ Trust Operating Receipt Given

Attorney Notes: _____

CHECKLIST REQUIREMENTS NEEDED FOR NAME CHANGE:

- Child's Birth Certificate
- Proof of petitioning parents residency (current within 30 days of hearing) – 2 forms
 - ❖ Driver's License
 - ❖ Current Utility bill
 - ❖ Home security bill
 - ❖ Pay stub
 - ❖ Bank statement
 - ❖ Car registration
 - ❖ Income Tax Return/W-2
- \$120 Filing Fee
- \$54 Amended Birth Certificate Fee (North Carolina)
- \$10 Address History for non-petitioning parent (North Carolina)